

**TEECs**  
**Ms. Crisafulli**  
**7<sup>th</sup> Grade ELA/SS**  
**Parent Communication Plan**



It is extremely important for parents and teachers to communicate often regarding a student's academic experiences. The teacher and parents share a common goal which is to allow the student to grow in a positive manner, both socially and academically.

Honesty is important on behalf of the student's teacher and parents. Without the truth of the student's struggles or accomplishments, there can be no improvements made or praise given. I know that parents wish to understand how their child is doing not only at the end of a marking period but on a daily basis. As a teacher, I want to be informed if a student is struggling with an assignment or having difficulty getting along with a classmate.

The following is a list of parent teacher communication platforms that I will implement beginning the first week of school:

**1. 7<sup>th</sup> Grade Language Arts & Social Studies Friday Newsletter**

This newsletter will be sent out every Friday and inform parents of:

- upcoming tests, assignments and projects in both ELA and SS class
- details of events and fundraisers that are coming up in the school and in our own classroom
- what we have covered in class that week and what we will be covering for the next week
- any resources available to students to assist them in completing their assignments and meeting their academic goals
- names of books that may need to be taken out of the library (will be notified in advance)

**2. Edmodo**

Edmodo is a digital way that we can connect and collaborate together to further our academic progress. I will explain this resource on Back to School Night and post information on the use of it on my website.

**3. Remind**

Remind is way that I can send a group text message to remind parents of school events or assignments. It keeps the teacher's phone number and parent's phone number anonymous by using a text code name. I will explain this resource on Back to School Night and post information on the use of it on my website.

#### 4. **View academic progress**

Parents also have access to viewing their child's academic progress. This information will be given on back to school night.

#### 5. **Emails**

- I will respond to parent emails within 24 hours Monday through Friday.
- I will reach out to parents via email regarding academics, behaviors, conferences, and events.

#### 6. **Conferences**

I will be meeting for mandatory conferences regarding students' academic progress. If an additional conference is necessary, I will be happy to meet with parents between 4 and 6pm at the school.

#### 7. **Website**

I will post all necessary information pertaining to my classes to allow for a successful and organized school year on my website. I will give parents a tour of my website at Back to School Night.

I would like to stress to parents that they must not hesitate to reach out to me if they have any concerns or need clarity regarding an assignment. I want this year to be enjoyable and productive for both the parents and their child. I feel teaching isn't a job but a vocation. My purpose as a teacher is to serve the families at TEECS which in turn will improve the community and the world as a whole.